

## **Crafts Person**

**Position Title:** Crafts Person

**Responsible to:** Camp Director

**Term of Employment:** Staff Training Week till end of camp

**Remuneration:** Depending on Qualifications and Experience. (Note: room and board included)

**Level of Screening:** Due to the high degree of risk the position poses to vulnerable people, including children and people with disabilities, this position requires a clear criminal records check

### **General Responsibilities:**

Responsible for providing craft activities to campers.

**Pre-Camp Planning:** Research and plan some relevant, simple, and affordable crafts. Keep in mind the materials required and the developmental level of the campers. Note that when planning it is good if you have one craft planned that will take the campers 3 to 4 days to accomplish.

### **Staff Training Week:**

- Think about how the teachings of Jesus can be a part of the craft area. Pray with the program team.
- Conduct an inventory of craft supplies.
- Develop an activity plan for junior, intermediate, and senior youth camps, include a list of materials needed and submit it to the directors early in the week.
- Create an easy-to-follow instruction system for the crafts you've planned. If another person would be required to run the craft area for a week, the work should be well-organized and easy to convey.
- Clean and organize the craft area in preparation for the summer.

### **Duties:**

- Make sure craft supplies are readily available for each session.
- Explain rules to campers (such as: clean up after you are done, make sure you ask before taking something and listen when I talk).
- Clean up craft area, sweep, and put away supplies when finished.
- Encourage other staff members
- Should be flexible in dealing with the schedule of other leaders
- Help with program such as session and evening game.
- Perform any other tasks as needed.